LOCtER PRIVILEGE

Assignment of a locker is a privilege at THS for which students must apply by completing a Locker Privilege Agreement including student and parent/guardian signatures. Students are to use their own assigned locker (school, P.E., or athletic). Students will provide their own combination padlock. Students will:

- Not deface, paint, alter, or in any way vandalize the lockers inside or out
- Be held financially responsible for damage to lockers (replacement costs exceed $200/locker)
- Not place in his/her locker nor allow to be placed in his/her locker any illegal substances, weapons, or other hazardous or controlled materials
- Report broken lockers to the Attendance Office immediately

The lockers are the property of Templeton High School and the school has the right to search lockers at any time, with or without student permission. The school is not responsible for items that are stolen, lost or damaged in the lockers. Any violation of the District’s rules governing the use of lockers will result in the loss of the student locker privilege.

PARKING AREAS/MOTOR VEHICLE SAFETY

There is a need to strictly control and supervise the parking areas at Templeton High School to ensure the safety and security of students, staff, and visitors. All vehicles parked in the school parking areas or within 1000 feet of the school are subject to search. All student and staff vehicles are required to display a numbered vehicle permit. Vehicle permits must be renewed annually and a $1 donation (to cover the cost of the permit) is requested. Permits may be purchased in the school office.

To obtain the permit, you must complete an application and have it signed by your parent/guardian, have a valid California Driver’s License, and provide proof of insurance.

Campus parking is a privilege which may be revoked at any time. It is important that each student observes the following rules:

- All vehicles must conform to and comply with the California Vehicle Code, the California State Education Code, and the rules of TUSD
- A valid vehicle permit must be placed in view in the rear window. Improperly displayed permits will be invalid.
- All vehicles must be legally parked in designated parking areas.
Parked vehicles must be 15 feet clear on both sides of any driveway.

Students are not to park in the faculty lot or other designated spaces in the parking areas, including the District Office/Eagle Canyon High School and Templeton Middle School. (These include, but are not limited to, the lot closest to the gym and the inside spaces between the basketball courts and the Vocational Arts buildings.) Failure to abide by this rule will result in a detention with consequences doubling at each infraction. Continued parking infractions will result in loss of the parking permit and the privilege of parking on the THS campus and surrounding property.

Multiple offenses will result in loss of parking privileges.

Students parked along Main Street must be parked parallel and are subject to the same rules and regulations as those parking in parking lot areas – including obtaining a parking permit.

Students needing to cross Main Street on foot should use the designated crosswalk and must follow the directions of the crossing guard.

Vehicles parked illegally (including non-student or handicapped parking spaces or fire lanes) are subject to towing at the owner’s expense.

Cars are to be parked and locked and remain so until the student leaves at the end of the day.

Students are not to loiter in or around their vehicles or use their cars as lockers.

The parking areas are out-of-bounds during the school day. No student may return to a vehicle during the school day without permission from a faculty or staff member. Use your lockers – not your vehicle or any other vehicle—to store items.

Any inappropriate behavior (e.g. reckless driving, spin outs, endangering students/staff/visitors, or any other unsafe driving) while driving a vehicle on school premises or to and from school or school activities can result in the loss of the vehicle permit, the privilege of driving your car to/from school, and school discipline.

Templeton High School is not responsible for damage to your vehicle or articles taken from your vehicle parked on school premises.

During school hours, students are prohibited from riding in any vehicle unless prior approval has been granted by the principal or designee. Student drivers and riders will be held responsible and disciplinary action will be taken even if the driver of the vehicle has permission to drive. The driver may not transport other students. The driver may be suspended and parking privileges may be revoked.

Associated Student Body

ASSOCIATED STUDENT BODY – ASB STICKERS

Students involved in athletics or extra-curricular activities are required to purchase an ASB sticker. Proceeds from sticker sales supplement the athletic and activities programs at THS. Students who purchase the sticker will be allowed free entry into all sporting events with the
exception of CIF playoff contests. ASB stickers also allow students to purchase tickets to many other school events at a discounted price.

ASB stickers are applied to your ID card by the ASB clerk. Claiming something that you did not earn or pay for is considered stealing. Applying a sticker that was not purchased by the cardholder is stealing and will result in disciplinary action, which may include suspension.

**ASB CASHIER/STUDENT PURCHASES**

All student purchases, including ASB purchases, class/lab fees, athletic fees, trip payments, spirit pack items, are to be made through the ASB cashier’s office or through the website online at the THS Web Store. The ASB office is open during second break, lunch, and after school until 3:30 p.m., Monday through Friday.

Payments should be made directly to the ASB clerk during her working hours. Advisors, teachers, and coaches are not responsible for accepting payments on behalf of any student. The ASB clerk is not responsible for any receipting, documentation of payment, or refunding if payments are made through other sources. Students should never leave money on the ASB clerk’s desk with a note indicating the items to be purchased. The school is not responsible for this money if it is lost.

Purchases can be made with a check through May 1, payable to THS, by cash, or online at Templetonschools.com (click on the Web Store link). Multiple items can be paid for with one check. Some items (excluding athletic fees) can be charged to a student’s account and payments made toward the item until paid in full. This is a great way to pay for those pricier items. Any non-sufficient funds (NSF) check returned to the ASB office will result in the denial of future checks.

A receipt is issued for each purchase. Please hold on to your receipt to validate your purchase in the event there is a question later.

**EVENT TICKETS**

Some event tickets will be pre-sale only, such as dances and prom. This means that tickets will be sold during the school day in the week(s) prior to the event and cannot be purchased at the door. **Students will not be admitted into the event without a pre-sale ticket.**

If a student cannot attend an event for which they have paid, they must arrange a refund by submitting a written request from their parent or guardian during school hours prior to the event. Once approved, a check will be issued and mailed to the address of the requesting party. Any refund due to a student that is greater than $20 and requested after the event, shall be applied to the student’s account.
Other occasions, such as Mock Rock, or items, such as yearbook, may offer a pre-sale ticket, which may generate a discount. For those activities, you may still purchase tickets at the time of the event or distribution, but a higher price may be charged.

At-the-door ticket sales for sporting events, some Performing Arts Center events, and other activities do not have pre-sale tickets.

Announcements in the daily bulletin and postings online will keep you informed as to which procedure is taking place.

**ACTIVITIES/EVENTS**

Once a student enters a school-sponsored activity or event (athletic event, dance, etc.) they will not be allowed to leave that event and return. If students do leave an event, they must leave school and not loiter. Students are subject to all school rules and regulations while on school grounds, at all school-sponsored events, and to and from school. All students are subject to search by administrators if they are deemed to be acting inappropriately or under the influence of a controlled substance. Additionally, students may be subject to random alcohol screening while at any school event.

**Guest Passes** – THS students desiring to bring a non-THS student to a school dance must have a guest pass signed by the Principal or designee prior to purchasing any ticket. E.C.H.S. and T.I.S.H.S. students must also obtain a signed guest pass. Middle school students or younger are not allowed into high school dances. Guests over the age of 20 will not be allowed into high school dances.

**Students and guests may be required to show photo ID’s to enter any event.**

**MARQUEE USE**

The THS marquee is for information about school and community events only. Requests to use the marquee must be submitted to the front office at least one day prior to the date desired to display information.

**Student Discipline**

**DETENTION**

Students do not have the right to interfere with the learning process of others; therefore, faculty and staff may give detentions to any student whose behavior distracts from a healthy,
safe, and positive learning environment or is in violation of classroom, school, or California Education Code. Detentions may also be given for tardies.

1. The teacher/staff member assigning the detention, in accordance with school or classroom policy, will determine how many are given. (1 detention = 30 minutes after school)
2. Students must serve detention within one week of the detention being assigned. If the student fails to serve detention by the assigned date, they will be subject to SWSP (Saturday Work Study Program) Failure to attend SWSP will result in suspension from school and all privileges to attend school activities are suspended for two weeks. A parent conference shall be required.
3. Afternoon detentions will be held in the library or as arranged with the teacher or school staff on Monday and Tuesday afternoons from 3:05 to 3:35 p.m. and Early Release Wednesdays from 2:05 to 4:05 p.m. Lunch or before school detention may be arranged with the Assistant Principal’s office at the discretion of staff.
4. Students must be on time, sign in, and follow all rules of detention for their time to count. SWSP packets may be assigned to students who do not bring sufficient schoolwork or are disruptive.

**ACTIVITY SUSPENSION**

Students given “activity suspension” will not participate in any extracurricular activities. This includes, but is not limited to: work permits, sports, drama, band, dances (including Prom, Homecoming and Winter Formal), Mock Trial, FFA, ASB, Mock Rock, talent show, and Homecoming activities.

**SATURDAY WORK/STUDY PROGRAM (SWSP)**

Failure to comply with the following rules could result in formal suspension from school or additional days being added to the time spent in SWSP.

1. No talking unrelated to instruction. Students should raise their hand if there is a question and the teacher will assist them.
2. No inappropriate behavior.
3. Students are expected to work during the entire time they are in SWSP except for their breaks. There is NO sleeping in SWSP.
4. Students are expected to complete the discipline packet as assigned, as well as tests, homework, and class assignments for their regular classes.
5. Students are responsible for providing their own materials, including pencils, pen, and paper.
Students will be assigned a SWSP for truancy (tardies and cuts), unserved detentions, and for disciplinary action in lieu of suspension. Students will be supervised by a certificated staff member. The SWSP operates between 8 a.m. and 12 noon on Saturdays as scheduled. Students must be on time and bring work to study. All school rules will be enforced during SWSP. Students will not be allowed to sleep or socialize during their assigned SWSP. If any of the above rules are violated, the student will be sent home and suspended from school or be assigned a double SWSP. Failure to report to SWSP will result in suspension and a two (2) week activity restriction. A student may only accrue two yet to be served SWSP assignments. Upon receiving a third or more, the student will be suspended.

**ADMINISTRATIVE “U”**

An administrative “U” is assigned by a school site administrator. Students can receive an administrative “U” for repeated disciplinary problems, suspendable or expellable acts, excessive tardies, failure to serve SWSP, or other major disciplinary infractions. An administrative “U” in citizenship will become effective immediately and will be in effect for the remainder of the semester. This “U” will prevent that student from participating in any and all extra-curricular and co-curricular school events, including but not limited to graduation ceremony, dances, athletics, FFA, parade, fine arts performances, mock trial, mock rock, field trips, etc. Students will not be allowed to attend these functions as a spectator either. Parents and students will be notified with a conference and written documentation. Athletic probations cannot be used for an administrative “U.”

**Counseling and Guidance**

The THS Counseling Department provides a variety of services including, but not limited to, academic, career, personal, and social counseling. A number of commonly asked questions are addressed in the following pages and on the THS Web site. Please feel free to contact the counselors directly for more information.

**ACADEMIC COUNSELING**

Semester grades will be mailed home in late January and mid-June. At other times, parents may regularly review their student’s progress through PowerSchool. Please refer to the section on *Parent Information via the Web*. Parents may also determine their student’s course progress by having their student complete a Weekly Progress Report (Grade/Behavior Check form) for the teachers to complete and the student to bring home. **It is the student’s responsibility to take the Weekly Progress Report to his/her teachers.** If a student is performing poorly in a course, a first step in achieving success is to contact the teacher directly by leaving a phone message with the main office or contacting them via email. If parents are still concerned, they should re-contact the teacher and set up a parent/student/teacher
conference to determine appropriate remedies. If parents desire a conference with all of the student’s teachers, they should contact the student’s counselor to schedule a Student Success Team meeting.

**Class Schedule Changes**

The master schedule for THS is constructed and balanced based on enrollment projections generated by student pre-registration in the spring. Students are, therefore, expected to carefully select the courses for which they pre-register and staff is expected to provide parents and students with ample information to make informed choices in the spring. Once students are scheduled into courses in the fall, they may request a change to another course only due to very limited circumstances including:

- Student did not request course; placement was made by counselor to resolve scheduling conflict
- Data entry error
- Academic level inappropriate (e.g. switch to honors from college prep or vice versa)

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

**Requests with justifications, such as the following, shall not be honored:** Student changes his/her mind, student wants to be with friends, student believes class is going to be too hard/too easy (unless teacher and parent agree it is a misplacement – see above).

**All requests must be made within the first two weeks of the semester and can even be made prior to the start of the school year.** Schedule Change Request forms are available before school starts and during the first two weeks of school. To initiate a change, a student must complete the form and return it with a parent signature. If the change can be made, the counselor will call you in when the change has been entered. All teachers are strongly encouraged to administer some instrument of assessment during the first two weeks of the course to give the parent, teacher, and student an accurate basis for determination of the appropriateness of student placement.

After the first 6-week grading period and progress report grades have been assigned, the student may make an appointment with the counselor to seek approval by the principal for a late transfer. **These requests would exclusively be due to the student failing a class (at 6 weeks) in which, in the opinion of the teacher, student, parent, and counselor, the student is not appropriately placed.** The principal may then approve a late change not later than the end of the 8th week of the semester at the latest. The student’s current grade will be transferred to the new course.
**Tutorial** is a no-credit study period that is recommended each semester. A student may drop it in order to take an important eighth course as long as there is room in the course, the student’s academic performance does not suffer, and a parent provides permission. All students must be scheduled before the Tutorials can be dropped. Requests can be made during the week before school starts through the second week by completing a Schedule Change Request form.

**Repeated Classes**
With the approval of the principal or designee, a student may repeat a course. Some classes, such as math or foreign language, require the student to meet a minimum proficiency before moving on to the next level. Teachers and counselors can recommend a course be repeated. The intent of allowing students to repeat a college prep course in which they earned a “D” is to allow them the opportunity to earn a grade of “C” in order to meet UC/CSU and/or other four year entrance requirements. Both grades received shall be entered on the student’s transcript, but the student shall receive credit only once for taking the course. Courses repeated through summer school can be awarded no higher than a “C.”

Failed courses can be made up in one of the following ways if failed courses total three (3) or less. Contact your counselor to discuss plans for remediation/make-ups.

- Replace Tutorial with an eighth course
- Enroll in THS Summer School (a 6-week program for makeup courses that meets up to four hours each day). Two semesters (10 credits) may be earned.
- Enroll in Adult School – Evening courses are available to students at least 16 years old if the course is needed immediately for THS graduation, if the student’s THS schedule cannot provide it, and if space is available. Courses are offered each semester and meet once a week. Only one course can be taken at a time. A permission form to attend Adult School must be signed by the counselor, the parent, and the student. Students must also remain enrolled in a full schedule of THS courses.

**COLLEGE/CAREER COUNSELING**

Throughout the school year, the counselors will provide information to students about various colleges, career resources and activities, including guest speakers, local events, and school programs.

**Four Year Planning**
Developing a four-year plan will help identify the THS graduation requirements and any college prep or vocational requirements required. The counselors will review four-year plans and transcripts for all students to determine their status for THS graduation and college admission. This information is shared with students and parents.
Keep yourself organized and plan ahead by using the 4-Year Planning Guide and other information provided. Students and their parents are encouraged to meet with their counselor during the school year to discuss progress toward graduation and begin post-secondary planning. Please call or email your counselor to schedule an appointment.

**San Luis Obispo County College Night**
San Luis Obispo County College Night is scheduled in the fall at Cuesta College. Professional representatives from over 50 two-year and four-year colleges, vocational schools, and the military are available to answer questions and provide pamphlets to students and their parents. Financial aid and athletic presentations are also provided.

**COLLEGE ADMISSION APPLICATIONS**

Applications for UC and CSU are available online. Colleges prefer the online application. Applications for other four-year colleges may be acquired by contacting those schools directly. The application filing period for UCs and CSUs are the months of October and November. Students should contact all other four-year colleges directly to verify their application deadlines. Students who are interested in applying to Cuesta College will be able to participate in a special application process conducted jointly by THS and Cuesta College and will be notified in their senior social science classes when this process begins.

**College Admission Tests – SAT Reasoning Test, ACT and SAT Subject Tests**
National test dates for the SAT and ACT programs are available in the Career Center, counseling offices, online at www.collegeboard.com or www.act.org. Registration materials are available online. Students, with assistance, should verify the type(s) of admission tests required by their college of choice as well as specific deadlines. The UC requires the SAT Reasoning Test or ACT and two additional SAT Subject Tests are recommended to be taken by the December test date of the student’s senior year. The CSU also requires that the SAT Reasoning or ACT be taken by December (except Cal Poly requires these tests be taken by November). Students are encouraged to take these tests at any time before their senior year. Typically the junior year is the best year for completing these exams.

**SAT and ACT Preparation**
ACT and SAT preparation materials are available in the counseling offices, library, and Career Center. In addition, preparation books may be purchased at most local bookstores or online. Information and materials, including test prep, can be obtained on many different web sites, including: www.collegeboard.com, www.testprep.com, www.act.org, and www.uccp.org.

**PSAT**
The Preliminary Scholastic Assessment Test (PSAT) is given at THS in October. This test is geared for juniors, but underclassmen are also encouraged to take it for practice. The PSAT provides practice for the SAT Reasoning Test as well as access to scholarship programs and information from colleges. The test qualifies students for the National Merit Scholarship in the
junior year only. Students must sign up through the online store or the ASB office and pay a small fee in order to participate. Results are typically available in late December. Students receive all the answers, questions, and information on what to do with the results and how to improve.

**PLAN Assessment for Sophomores and Juniors**
The PLAN assessment will be given at THS in November. PLAN measures and provides information on academic skills, study skills, career interests/occupations, and educational and financial aid programs. PLAN also provides practice for the ACT for 9th through 11th grade students. Students must sign up through the ASB office and pay a small fee in order to participate. Results are typically available in January. Students receive all the answers, questions, and information on what to do with the results and how to improve.

**Financial Aid/Scholarships**
It is important when applying for college admission to find out about each school’s financial aid program and how to apply. Out-of-state schools, in particular, will have different financial aid application processes. In most cases, students will be required to complete the Free Application for Federal Student Aid (FAFSA), which is due no earlier than January 1 of the senior year, but must be sent asap after January 1 for grants. Students should apply for their PIN online prior to the FAFSA due date. A PIN is needed to access and complete the online FAFSA. Information is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Cal Grant applications are due March 1. Local financial aid workshops are typically held at Cuesta College in January or February.

**Local Scholarships**
We also encourage students to explore scholarship possibilities. We make available to students information from approximately 130 different clubs, organizations, and businesses that send us scholarship applications directly. Check useful web sites, including [www.studentservices.com/fastweb/](http://www.studentservices.com/fastweb/) and [www.scholarships101.com](http://www.scholarships101.com). A weekly scholarship bulletin is published and available in the main office, civics/ economics classrooms, counseling office, and online at the THS web site.

**Scholarship Advisement**
You should never be expected to pay a fee for scholarship applications or help finding scholarships. Scholarships should be free and require no monetary investment. If you’re in doubt, ask your counselor.
Academics

THS GRADUATION STATUS AND COLLEGE ADMISSION STATUS
College admission status refers to those THS courses and grades needed \( \textit{a minimum of a “C- in each course} \) for a student to be eligible to apply to most four-year colleges upon graduation from THS. The counselors use the University of California (UC) and California State University (CSU) admission requirements as guidelines, since they meet or exceed the admission requirements of the vast majority of four-year colleges in the United States. Students interested in private or independent four-year colleges should contact them directly to determine their admission requirements. The UC/CSU approved list of courses is available on our Web site.

College Prep Courses
College prep courses fulfill the college admission requirements to UC and CSU schools and most other four-year colleges. College prep courses are more challenging. Use the chart of UC and CSU Admission Requirements and THS College Prep Courses to determine the courses needed to complete a four-year college prep schedule.

Honors Courses
Honors courses are offered in 9th grade in English and World Geography and 10th grade English. Students interested in honors courses must have the recommendation of their teachers, meet matrix standards, and may need to pass an entrance exam.

Advanced Placement (AP) Courses
Advanced Placement courses are also college prep courses. Students may earn college credit, depending on the college, if they receive a 3, 4, or 5 on the AP Exams given in May. AP courses are given an extra grade point for grades of “C” or higher. Teacher and/or counselor advisement is recommended prior to enrollment. The cost of exams varies each year. Last year the cost was $93 for each exam. Financial assistance is available for those who qualify. Contact your counselor for more information about financial assistance during the first semester of the school year.
**THS GRADUATION REQUIREMENTS**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 years English</td>
<td>40 units</td>
</tr>
<tr>
<td>4 years Social Science</td>
<td>40 units</td>
</tr>
<tr>
<td>4 years Mathematics (Must include Algebra I and a Geometry course)</td>
<td>40 units</td>
</tr>
<tr>
<td>4 years Science (Must include one year of a Life and one year of Physical Science)</td>
<td>40 units</td>
</tr>
<tr>
<td>2 years Physical Education (Freshman and Sophomore years)</td>
<td>20 units</td>
</tr>
<tr>
<td>1 year Fine Art</td>
<td>10 units</td>
</tr>
<tr>
<td>1 year Practical Art/Career Tech Ed</td>
<td>20 units</td>
</tr>
<tr>
<td>1 year Health/Driver’s Ed (Freshman year)</td>
<td>10 units</td>
</tr>
<tr>
<td>General Electives</td>
<td>50 units</td>
</tr>
</tbody>
</table>

**TOTAL** 270 units

*Minimum Requirements for UC and CSU*

To be eligible for college admission immediately upon high school graduation, the following requirements must be met for UC/CSU acceptance with grades of “C” or better. Any student can attend a 2-year community college for general education units and then transfer as a junior to a four year college/university.

- **English:** 4 Years - College Prep, Honors, or AP
- **Social Science:** 2 Years – US History and Civics/Econ or AP US Government
- **Mathematics:** 3 Years – College Prep, including Algebra I, Geometry, and Algebra II (4 years recommended)
- **Science:** 2 Years – College Prep, including 1 year of Life and 1 year of Physical (3 recommended) (UC recommends Biology, Chemistry, and Physics)
- **Foreign Language:** 2 Years (same language); 3 or more years recommended
- **Fine Art:** 1 Year (traditional)
- **Electives:** 2 Years – College Prep (examples include World Geography and World History)

Refer to the section on College Entrance Exams for further information on admissions test requirements.
### THS 4 Year Planning Guide

#### Graduation Requirement Check Off

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Check Marks</th>
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<tbody>
<tr>
<td>English (40)</td>
<td></td>
</tr>
<tr>
<td>Math (40)</td>
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</tr>
<tr>
<td>Science (40)</td>
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<tr>
<td>Soc. Sci. (40)</td>
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<tr>
<td>P.E. (20)</td>
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</tr>
<tr>
<td>Fine Arts (10)</td>
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<tr>
<td>Practical Arts/CTE (20)</td>
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</tr>
<tr>
<td>Health/Dr. Ed. (10)</td>
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</tr>
<tr>
<td>Electives (50)</td>
<td></td>
</tr>
</tbody>
</table>

**GRADE 9**
- English:
- Math:
- Science:
- Soc. Science:
- P.E.:
- Tutorial:
- Health:
- Elective:

**GRADE 10**
- English:
- Math:
- Science:
- Soc. Science:
- P.E.:
- Tutorial:
- Elective:
- Elective:

**GRADE 11**
- English:
- Math:
- Science:
- Soc. Science:
- Elective:
- Tutorial:
- Elective:
- Elective:

**GRADE 12**
- English:
- Math:
- Science:
- Soc. Science:
- Elective:
- Tutorial:
- Elective:
- Elective: